



District Youth Commissioner

**Information regarding the role of
District Youth Commissioner / Deputy
Youth Commissioner in Epsom and
Ewell**

Introduction

Thank you for your interest in the District Youth Commissioner or Deputy District Youth Commissioner roles. This pack contains the key information that you will need to help you decide if the role suits you as well as the application form.

We are excited about the chance to involve young people more directly in the planning and delivery of Scouting across the county in line with The Scouts' Vision 2025 #SkillsForLife. We are looking for applicants who have the enthusiasm and insight to help us achieve the goals of Vision 2025 and embed the principles behind it into Scouting across the whole county.

As a member of the District Leadership Team, the DYC/DDYC will work in partnership with the District Commissioner, and Chairman of the Board of Trustees in order to ensure that young people from 4 – 25 years are involved and engaged in every decision that shapes their Scouting experience locally and to empower young people to share their ideas and have a meaningful voice in planning, implementing and reviewing their programme and opportunities.

The closing date for applications is 30 September 2024 however if you are unable to meet this deadline, please email or telephone me prior to this date to discuss as this can be extended in exceptional circumstances.

I look forward to receiving your application.

Karl Nicholas
District Commissioner – Epsom and Ewell

Further information

For more information, or for an informal chat about this vacancy, please contact:

Name: Karl NICHOLAS

Phone: 07960 930673

Email: karl.nicholas@epsomandewellscouts.org

About us

Overview of Youth Shaped

At Scouts, we provide young people with the opportunities to develop Skills for Life – including confidence to speak up, feeling empowered to make a difference and being ready to take the lead.

That's what being youth shaped is all about. Our programmes and decisions are shaped by young people, working in partnership with volunteers.

The difference you'll make to young people

Youth commissioners help young people to make their voices heard and improve scouts for the better. You'll be working to help more young people get the opportunity to speak up and take the lead – skills and experiences that set them up for the future. And in the process, you'll get to learn plenty of new skills yourself too.



The current vacancies

We're currently looking for a **District Youth Commissioner and Deputy District Youth Commissioner(s)** to work with us at Epsom and Ewell Scouts.

What does a youth commissioner do?

Youth Commissioners are volunteers responsible for driving youth shaped in their local area. They support volunteers, shape the programme, influence decisions that we make at Scouts and take the lead.

They are aged 18-25 at appointment and enable volunteers to embed the ideas and decisions of young people into local scouting.

They play a key role in the leadership and management of the District. They need to motivate both volunteers and young people. Responsibilities in a youth commissioner role vary, but are likely to include:

- Supporting volunteers to put the views and ideas of young people at the heart of their section's programme
- Promote participation in the YouShape award in their District, as well as top awards
- Help to ensure that young people get regular opportunities to take the lead, including promoting participation in the young leader's scheme
- Inspire and motivate young people in the District, ensuring they know about all the different opportunities available to them in scouting, including when they reach 18 years old
- Influence decisions that are made in the District as a member of the District Executive Committee. Ensuring that young people are at the heart of decisions.

Support every step of the way

District Youth Commissioners are line managed by the District Commissioner, who will help you set objectives and work with you towards improving local youth shaped scouting.

Each County (or equivalent) also has a County Youth Commissioner who will be able provide support.

And the UK Youth Commissioner team are also here to support Youth Commissioners too - running inductions, events, webinars and more. So you'll have support available whenever you need it.

What you'll get from the role

Being a Youth Commissioner is an amazing role. As well as helping to drive youth shaped locally and giving young people a say, you'll also be learning loads of new skills and having fun along the way.

You'll get experience and develop skills that will look seriously impressive on a CV or university application - things like teamwork, communication and organisation, but also experience with governance, working with young people and leading others.

Across the UK, there are now over 600 Youth Commissioners doing amazing things. Ready to join them?

“Applying to become Youth Commissioner was genuinely one of the best decisions I’ve ever made. Through this role I’ve learned so much, got to work with a really great team, and made a big difference to the experience of young people in Scouts”.

“I never thought I’d get the role, but I decided to apply anyway just in case. 3 years later, I’m so glad I did. I’d recommend applying to everyone who is considering it”.

“What surprised me most when starting the role was the amazing support that was available from my local team and other youth commissioners. I’ve made new friends and gotten to work with some great people”.

“Seeing the difference this role makes to young people is the best part. I’ve watched young people speak up and shape their scouting experience for the better – and I couldn’t be more proud”.

How the process works

Process

You can apply for the role yourself using the application form or nominate someone else using the nomination form. Nominated people are under no commitment to apply unless they wish to.

Shortlisting will be based solely on the information provided by each candidate in their application form. All applications should address the requirements of the role, as laid out in the role description and person specification

Key dates

The closing date for applications is **30 September 2024**.

Please note, if you are unable to meet this deadline, please email karl.nicholas@epsomandewellscouts.org prior to this date to discuss as this can be extended in exceptional circumstances.

Further information

For more information, or for an informal chat about this vacancy, please contact:

Name: Karl NICHOLAS

Phone: 07960 930673

Email: karl.nicholas@epsomandewellscouts.org



All about the role - District Youth Commissioner

Outline role description

Outline:

As a member of the District Leadership Team the District Youth Commissioner works in partnership with the District Commissioner and Chairperson of the District Executive Committee. The role is to ensure that young people from 6 – 25 years are involved and engaged in every decision that shapes their Scouting experience locally and to empower young people to share their ideas and have a meaningful voice in planning, implementing and reviewing their programme and opportunities.

Responsible to:

District Commissioner

Responsible for:

Deputy District Youth Commissioner(s) (if appointed), District Youth Forum (or similar) Lead,

Main Contacts:

Young people within their District, District Commissioner, District Youth Forum Lead, Deputy District Youth Commissioners, Deputy District Commissioners, County Youth Commissioner, Assistant District Commissioners, District Chairperson, members of the District Executive Committee and its sub-committees and other local District Youth Commissioners.

Appointment requirements:

18-25 years old at the time of appointment. Must successfully complete the appointment process (including acceptable personal enquiries and acceptance of The Scout Association's policies). During the five months of Provisional Appointment the relevant Getting Started modules must be completed. A Wood Badge must be completed during the Appointment, and ongoing safeguarding and safety training must be completed.

Main Tasks

- Champion, encourage and lead the work to ensure that, by 2025, scouting in the District is shaped by young people in partnership with adults. This will be achieved by working in partnership and collaboration and with the District Commissioner, District Chairperson and District Team
- Support youth shaped scouting in the programme
- Embed young people in local decision making
- Develop young people in the District
- Wider engagement with the work of the District
- A specified focus project (eg youth programme, activities, media) – please outline your ideas / preference within the application form.

Note: Some of the tasks for which the District Youth Commissioner is responsible may be delegated to others in the District, including a Deputy District Youth Commissioner, if appointed.

The District Youth Commissioner (DYC) Role

What is the Role?	What do I do?	How do I do it?	What support is there?
Bringing a youth perspective to all the management functions of the District	<ul style="list-style-type: none"> • Be a member of the Surrey Scouts Senior Leadership Team • Be a member of District Teams and attend their meetings • Support the organisation of District led activities and events 	<ul style="list-style-type: none"> • Learning the responsibilities of Trustees • By reading the meetings' notes and learning about the issues being discussed in order to give useful input • By being prepared to take responsibility as and when required • Take on a key project (eg media etc) 	<ul style="list-style-type: none"> • Your District Commissioner, Deputy District Commissioners and Chair of Trustees • The DDC (Training) and Local Training Manager • The District Team • The District Board of Trustees • A training programme tailored to your needs • An experienced training adviser to help you meet challenges • Your DYC Team across Surrey
Advocating Youth Shaped Scouting in Surrey Scouts	<ul style="list-style-type: none"> • Assist the DC and CYC in the promotion of Youth Shaped scouting theoretically and practically • Encourage participation in the top awards and young leaders scheme. 	<ul style="list-style-type: none"> • Lead the development of Epsom & Ewell's Youth Shaped Strategy • By explaining what can be done by to deliver Youth Shaped Scouting in the Districts • By being capable of demonstrating good Youth Shaped practice across all sections 	
Being part of a District Youth Commissioner Team	<ul style="list-style-type: none"> • Actively, with the DDYCs, support GSL's and Young People Across the District • Attend the District Board of Trustees Meeting as a trustee 	<ul style="list-style-type: none"> • By attending meetings as required • Working closely with the DC and District Team. 	

What sort of person are we looking for?	<ul style="list-style-type: none"> ✓ Someone between the ages of 18 and 25 ✓ Someone enthusiastic about Scouting and what we can bring to young people and adults ✓ Someone committed to Scouting who is approachable by people of all ages ✓ Someone who has the ability to come up with innovative and creative ideas around Youth Shaped Scouting ✓ Someone prepared to put in the necessary time to meet deadlines ✓ Someone with the confidence to lead from the front and try new ideas ✓ Someone who can communicate efficiently with all members of the District
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The Deputy District Youth Commissioner (DDYC) Role

What is the Role?	What do I do?	How do I do it?	What support is there?
Bringing a youth perspective to all the management functions of the District	<ul style="list-style-type: none"> • Be a member of the Surrey Scouts Senior Leadership Team • Be a member of District Teams and attend their meetings • Support the organisation of District led activities and events 	<ul style="list-style-type: none"> • By learning about the responsibilities of Trustees • By reading the meetings' notes and learning about the issues being discussed in order to give useful input • By being prepared to take responsibility as and when required 	<ul style="list-style-type: none"> • Your DYC and DC • The District Board of Trustees • The DDC (Training) and Local Training Manager • The district team • A training programme tailored to your needs • An experienced training adviser to help you meet challenges
Advocating Youth Shaped Scouting in Surrey Scouts	<ul style="list-style-type: none"> • Assist the DYC in the promotion of Youth Shaped scouting theoretically and practically • Encourage participation in the top awards and young leaders scheme. 	<ul style="list-style-type: none"> • By understanding and developing Epsom and Ewell's Youth Shaped Programme Strategy • By explaining what can be done by to deliver Youth Shaped Scouting in the Districts • By being capable of demonstrating good Youth Shaped practice across all sections 	
Being part of a District Youth Commissioner Team	<ul style="list-style-type: none"> • Actively, with the DYC, support GSL's and Young People across the District • Attend the District Board of Trustees Meeting as an observer 	<ul style="list-style-type: none"> • By attending meetings • Working closely with the CYC and District Team. 	

What sort of person are we looking for?	<ul style="list-style-type: none"> ✓ Someone between the ages of 18 and 25 ✓ Someone enthusiastic about Scouting and what we can bring to young people and adults ✓ Someone committed to Scouting who is approachable by people of all ages ✓ Someone who has the ability to come up with innovative and creative ideas around Youth Shaped Scouting ✓ Someone prepared to put in the necessary time to meet deadlines ✓ Someone with the confidence to lead from the front and try new ideas ✓ Someone who can communicate efficiently with all members of the District
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Person Specification

Age	
18 – 25 years old	Essential
Skills required	
Ability to lead and motivate teams	Essential
Excellent communication skills	Essential
Able to work well in meetings	Essential
Excellent presentating and facilitating skills	Essential
Able to work with young people and adults	Essential
Able to take on responsibility and meet deadlines	Essential
Knowledge required	
An understanding of the structure and principles of The Scouts	Desireable
Previous experience of scouting	Desireable
Qualities required	
Accept the policies and rules of The Scouts	Essential
Willingness to become a member, take The Scout Association Promise and wear the Scout Uniform	Essential
Accept and promote Scouting's fundamentals and the implementation of the youth programme	Essential
Have enough time available to commit to the role	Essential

Practical Information

The following information is provided to help you understand a little more about the support provided and the process that will be followed.

Expenses

Expenses incurred whilst undertaking the role will be reimbursed in line with the District Expenses policy. This is designed to ensure you are not out of pocket and that a person's financial situation is not a barrier to being appointed.

Induction

A full induction is provided on commencement of the role and it is a condition of appointment that you participate in this process. This will involve an introduction to the District and meetings with other volunteers.

Training

As with all appointments in Scouting you will be required to undertake the relevant training for this role and complete a Wood Badge. You will have a Training Adviser appointed who will help you develop and undertake relevant training plan.

Term of appointment

The person will be initially appointed for a maximum of three years. The initial appointment may be shorter (or extended) by mutual agreement.

Completing the Form

Please provide as much relevant information as possible on the form provided. This will help the Search Group consider who may be best suited for the role. Please refer to the role description and person specification above and help us understand how you (or the person you are nominating) meet the requirements. It may be helpful to include experiences outside of Scouting that are relevant to the role such as in professional or other volunteer capacities.

Please do not hesitate to nominate people for the Search Group to consider. We would welcome as many suggestions as possible and we will approach people sensitively even if they are not aware that they have been nominated.

If you suggest someone else for the role you will not hear whether that person has been shortlisted or not, in order to maintain the confidentiality of the process.

Applications should be sent via email to:

- Karl Nicholas – karl.nicholas@epsomandewellscouts.org
- **The form can be downloaded separately from this pack at:**
- Closing date: 30 September 2024